



# POWERPOINT AND BEYOND

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# PART 1 OF THE PRESENTATION WILL COVER:

- Publish to Word:  
(4 versions with pictures of the slides and speaker notes if any)  
(1 version puts text from slides which is fully accessible to screen readers)
- Save to a PDF document
- Discuss the advantages and disadvantage of each choice
- Different ways to post the presentation to the Web

# PART 2 OF THE PRESENTATION WILL COVER:

- Creating a narrated PowerPoint
- Preparing for the narration
- Making the narration
- Editing the narration
- Designing the presentation to play automatically
- Designing the presentation for the user to control the show
- Making the presentation accessible for users who are blind and who are deaf